

Creating a Theatre Collection



DigitalCommons @Otterbein

Sarah L. Whybrew

Digital Initiatives Librarian

Project History

Why create this collection?

- Theatre Advisory Board
- New Department Chair
- Building awareness for the Digital Commons@Otterbein
- Storage space issues on our servers

**Otterbein University's
Department of Theatre and Dance**

**70 + years of
materials**

**Over 4,000
Images**

**5 Main Stage
Productions
Each Academic
Year**

**Summer
Theatre**

**Extremely
Popular with
Alumni and the
Community**

**5 Degree
Programs/
Recruitment**

Collaboration Between Departments

- Department of Theatre and Dance
- University Archives
- Alumni Association
- Marketing
- IT
- Library
- Outside Vendors

Set Up Considerations

Which items to Include?

Were there any copyright issues to consider?

To Flip or not to Flip?

How to structure the collection in the repository

Where to build the structure in the repository.

Could Everything be Open Access?

Which Items to include?

- ✓ Programs
- ✓ Images from shows
- ✓ Ads places promoting the shows
- ✓ Theatrical reviews of the shows
- Director's Notes
- Candid's from season
- Complaint letters from patrons

Copyright Concerns

Release forms were signed by all students

Images owned by Otterbein per photographer's contracts

Newspaper ads and Reviews

Size of Collection

321 Shows from
1958-2018

An additional **195**
shows from 1967-2018
for Otterbein Summer
Theatre

Over **4,000** images
in black & white prints,
color prints and
digitally in flickr.

To Flip or Not to Flip?

- **Current users of ISSUU.com – strictly for flipping technology.**
- **Some software required a programmers ability to set up and manage and I did not have that background, nor did we have an IT person on staff at the library.**
- **Some options were simply cost prohibitive.**
- **Some of the options we researched and explored:**
 - **Flipping Book**
 - **Internet Archive**
 - **Xerox FreeFlow**
 - **We are in the process of building a new website and it has a wordpress plugin available called Flowpaper. Hoping that may be our long term solution.**

Scanners

After initially using a flatbed copier/
scanner we purchased a SCANNX Book Scanner
That Scanned, OCR'd and uploaded to our
OneDrive Accounts.



Staffing/Hours Involved



Demo the actual site.

https://digitalcommons.otterbein.edu/theatre_dance/